77 Goodell St., Buffalo, NY 14203 716-856-5627 / 716-856-5670– Fax <u>www.workforcebuffalo.org</u> The BETC is here to help with your job searching needs. We have free services for all jobseekers. **Orientation Times: Monday – Thursday, 10 am or 2 pm.** 

August 14, 2018



NY1262898

Number of Openings: 5

**Company Name: GEICO DIRECT** 

Job Title: Insurance Customer Service Representative

Minimum Experience Required: No experience requirement provided.

#### **Job Description:**

Getzville. Geico Direct. INSURANCE CUSTOMER SERVICE REPRESENTATIVE. FT. M-F. Salary: \$33,046 - \$36,350/year. Benefits. Williamsville Recruitment Day! Thursday, July 26, 2018 from 11 AM to 1 PM Williamsville Career Center 4175 Transit Road, Williamsville, NY 14221 \*\*To reserve your spot to attend this event, please email michele.taylor@labor.ny.gov We have 4 wonderful, growing companies recruiting for over 100 job openings!!! Come meet face to face with recruiters from these businesses and find out if these jobs might be a good fit for you! This office has free, convenient parking and is located in the Transit Town plaza (behind TJ Maxx & Chili's and between Main Street & Wehrle Drive in Williamsville). We know you know GEICO. But you should get to know us for great careers, too. And, right now, we're looking for an Insurance Customer Service Representative to start a GEICO career in Buffalo, NY. As an Insurance Customer Service Representative in a call center environment, you will take ownership for each customer interaction while educating and counseling policyholders on making the right decisions. At GEICO, it's not just a job, it's growth and opportunity. There's one thing our associates all have in common: they found a career they never expected. With coaching and mentoring, you will find your position as an Insurance Customer Service Representative can become a career in the most unexpected and rewarding ways. Our GEICO Insurance Customer Service Representatives earn an average two promotions within the first year Receive ongoing coaching and feedback to develop your skills and advance your career Service prepares you for advancement into other leadership

opportunities throughout GEICO "It is challenging yet rewarding to anticipate their needs and exceed their expectations." Miesha S., GEICO Associate since 2013 Get ready to join a company you can believe in and work alongside a team of associates who care. On a team with solutionoriented service associates focused on customer retention, you will: Become a trained insurance professional and help customers service their insurance policies through exciting life events Ensure customers have the right level of coverage while identifying and resolving customer conflicts Interact internally with all GEICO departments and externally engage with policyholders, Department of Motor Vehicles, Registry of Motor Vehicles, banks, dealerships and other insurance companies We are looking for people with results they are proud of, such as: High school diploma or equivalent Good customer service skills or prior experience Strong attention to detail with time management and decision-making skills but also described as someone with high energy and driven to be the best Solid computer, grammar and multi-tasking skills Ability to work comfortably in a fast-paced, high-volume call center About benefits: As a full-time GEICO associate, you'll be offered a comprehensive Total Rewards Program with a wide range of benefits. We said it's more than a job! Our benefits ensure a long-lasting career with us as your personal life and needs change. See for yourself here. If interested, attend the Williamsville Recruitment Day or Email resume to buffalojobs@geico.com. Follow link apply online: to https://geico.referrals.selectminds.com/jobs/customer-service-representative-buffalo-6615 GEICO is an equal opportunity employer. GEICO conducts drug screens and background checks on applicants who accept employment offers.

### Job Location: Getzville, New York

Pay: \$33,046.00 - \$36,350.00 Yearly

**Benefits:** Health Insurance, Dental Insurance, Vacation, Sick Leave, Holidays, Retirement/Pension Plan

Hours per Week: Not specified.

**Duration:** Full Time, Regular

Work Days : Monday thru Friday Shift: First (Day) Public Transportation: Information not provided.

#### Minimum Education Required: GED

Driver Licenses, Including Endorsements: No Driver License requirements specified.

How to Apply: To apply, contact the employer in person, or on-line: OPEN, RECRUITMENTS VARIOUS LOCATIONS SEE JOB DESCRIPTION BUFFALO, NY 14202 Web-site: http://WWW.GEICO.COM



August 14, 2018



UA Sprinkler Fitters Local 669 Joint Apprenticeship and Training Committee 7050 OAKLAND MILLS ROAD • SUITE <u>100</u> • COLUMBIA, MARYLAND 21046 Telephone: (410) 312-5202 • Toll Free: (800) 638-0592 • Fax: (410) 309-1609

> Charles W. Ketner Director of Training

TO: State of New York Outreach Organizations

DATE: August 2018

#### Syracuse Area:

Plumbers & Steamfitters Local 267 150 Midler Park Drive Syracuse, NY 13206

#### Newburgh Area:

Local 17 451 Little Britain Rd Newburgh, NY 12550

#### Albany Area:

Local 7 18 Avis Drive Albany, NY 12110

#### **Buffalo Area:**

Training Site 3651 California Road Orchard Park, NY 14127

Applications can be obtained Monday through Friday (excluding holidays), from 8a.m. to 4 p.m. or visit the training website <u>www.training669.org</u> for further information.

www.sf669.org • contactus@iate.org



# Local 669 Sprinkler Fitters Apprenticeship Opportunities

TO-State of New York Outreach Organizations DATE: August 2018

The Local 669 Joint Apprenticeship and Training Committee (JATC) conducts a five year apprenticeship program in all or part of 48 states in the U.S. for Sprinkler Fitters who are piping mechanics specializing in Fire Protection. We are very interested in your help to recruit qualified applicants. We also have excellent insurance, pension and education plans. The apprentice's entry-level rate is based on a percentage of the Journeyman rate of \$34.91 - 45.42 per hour and may increase every six months if qualified. Previous experience in construction or related college or military experience may enhance the entry-level wage.

The minimum qualifications for entry into the Program are:

- Must be the age of 18 or over.
- Must be a high school graduate or have G.E.D.
- Must be physically fit to perform the work of the trade.
- 4. Must have military discharge under other than dishonorable conditions, if applicable.

Applications will be accepted five days per week, except holidays, 52 weeks per year between the hours of 9:00 - 11:30 a.m. and 1:30 - 3:00 p.m. at the contractor/employers address. All completed applications will be held on file until there is a need to interview applicants for expected opportunities.

Applications must be completed 45 days prior to interview date. All applicants must provide a copy of their birth certificate, high school diploma or G.E.D. certificate and Military Discharge (Form DD-214) if applicable.

The recruitment, selection, employment, and training of apprentices during their apprenticeship shall be without discrimination because of race, color, religion, national origin, or sex. The sponsor will take affirmative action to provide equal opportunity in apprenticeship and will operate the apprenticeship program as required under title 29 of the Code of Federal Regulation part 30.

The JATC and Local 669 signatory contractors are Equal Employment Opportunity Employers.

Please visit the training website www.training669.org for further information.

www.sf669.org • contactus@iate.org

August 14, 2018



NYS Department of Labor Hot Jobs for AUGUST 2018

# Doris W. Jones Family Resource Center Job Fair Career Event!

Thursday, August 16, 2018: 11:00AM-1:00pm

**Attending Businesses** 

CAO of WNYSeneca Gaming CorpCatholic Health SystemNiagara Falls City School DistrictExpress Employment Professionals

## Job Openings for Attending Businesses

NY1263470 Cafeteria Attendant, Dietary Aide NY1263467 Environmental Services Aide NY1263469 Home Health Aides NY1263471 Certified Nursing Assistant NY1263473 Porter/Dishwasher NY1263705 Family Partners, Head Start NY1263472 Registration/Reception Clerk NY1263721 Quality Control Maintenance NY1263712 Education Specialist NY1263710 Nutrition Supervisor NY1263706 Quality Assurance NY1263224 Various Hospitality Positions NY1263474 Cook NY1263720 Lead Teacher NY1263717 Teacher (I & II) NY1263552 Cleaner, Classroom Associate NY1263707 Family and Community Coordinator NY1263714 Principal NY1263569 Food Service Helpers NY1263722 Nutrition Associates NY1263716 Home Visitor



Amherst (and Clarence location). AAA Western & Central NY location. CUSTOMER SERVICE & SALES **REPRESENTAIVE.** FT. 40 hrs/wk. Days & shifts vary. Benefits.

Job Summary - The Customer Service & Sales Representative is responsible for providing a positive experience to every member with whom they have contact over the phone.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

Provide telephone service to incoming callers regarding all club operations; Gives members all necessary instructions to ensure complete understanding of services requested; Understands and recommends AAA products and services to ensure quality service delivery to members/clients; Follows established policies and guidelines to manage and resolve inquiries and issues; Understands and correctly uses AAA operating systems; Assists members with feedback resolution, utilizing employee empowerment when necessary; Participates in training and testing programs as required ; Assists with other job-related responsibilities as requested by management team

#### QUALIFICATIONS

- \* High school diploma/GED/TASC required
- \* Accurate spelling and keyboarding skills, as well as working knowledge of Microsoft Windows
- \* Ability to read and interpret instructions, maps and manuals
- \* Ability to communicate effectively and professionally with members and co-workers
- \* Ability to empathize with members while resolving problems and conflicts
- \* Ability to work under pressure during periods of high volume
- \* Ability to multi-task and to prioritize work effectively
- \* Strong customer service skills and ability to establish a personal connection with members
- \* Successful completion of Contact Center training program, including Basic Skills Tests

### To apply:

Apply on-line - https://www.aaa.com/careers